

## **Community Resilience Planning Assistance for Disaster Recovery Application Form**

### **Instructions for Applicants**

To submit your application for consideration to receive HUD contractor assistance and guidance for developing long range plans that improve community resilience, please submit the following to [community.resilience@huduser.gov](mailto:community.resilience@huduser.gov) by December 17, 2021:

1. A copy of your community's most recent Hazard Mitigation Plan and Comprehensive Plan, or equivalents.
2. A brief letter of support from a local official who has the authority to commit community resources to those participating in this project. Examples of officials with proper authority may include Mayor, City Councilors/Commissioners, City Managers, Department Managers or Directors.
3. A proposed timeline of your community's planning process.
4. Copy of completed application form (this document).

The HUD contractor's ideal timeline for providing support to communities are shown in the table below.

<b>Community #</b>	<b>Start of Support</b>	<b>End of Support</b>
1	March 2022	October 2022
2	June 2022	January 2023
3	September 2022	March 2023

Application starts on the following page.

Name of Community: \_\_\_\_\_ State: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Proposed start date: \_\_\_\_\_ End date: \_\_\_\_\_  
 Role for project: \_\_\_\_\_

Documents provided (PDF format preferred, if available):

- Most recent FEMA-approved Hazard Mitigation Plan
- Most recent Comprehensive Plan
- Other equivalent plan (e.g., HUD Consolidated Plan, resilience plan, climate adaptation plan): \_\_\_\_\_
- Brief letter of support from a local official with authority to commit community resources to participating in this project

<b>Question #1: How much staff time will your community commit to leading and executing the planning effort for this project's duration?</b>	<b>Response (Pick one)</b>
5 or more person-days per week (40+ hours per week)	<input type="checkbox"/>
3-4 person-days per week (24-32 hours per week)	<input type="checkbox"/>
1-2 person-days per week (8-16 hour per week)	<input type="checkbox"/>
Less than 1 person-day per week (Less than 8 hours per week)	<input type="checkbox"/>
Unknown	<input type="checkbox"/>

<b>Question #2: Which steps of the National Institute of Standards and Technology Community Resilience Planning Process do you plan to incorporate into your community planning effort?</b>	<b>Response (Pick one or more)</b>
Step 1: Form a Collaborative Planning Team	<input type="checkbox"/>
Step 2: Understand the Situation	<input type="checkbox"/>
Step 3: Determine Goals & Objectives	<input type="checkbox"/>
Step 4: Plan Development	<input type="checkbox"/>
Step 5: Plan Preparation, Review, and Approval	<input type="checkbox"/>
Step 6: Plan Implementation and Maintenance	<input type="checkbox"/>
None	<input type="checkbox"/>

<b>Question #3: Which of the tools from the webinar do you plan to incorporate into your community planning effort?</b>	<b>Response (Pick one or more)</b>
NIST Playbook	<input type="checkbox"/>
NIST Economic Decision Guide Software (EDGE\$) Online Tool	<input type="checkbox"/>
Plan Integration for Resilience Scorecard (PIRS)	<input type="checkbox"/>
None	<input type="checkbox"/>

<b>Question #4: Will your community planning process prioritize socially vulnerable populations<sup>1</sup>?</b>	<b>Response (Pick one)</b>
The <u>main focus</u> of our planning is to prioritize improving disaster preparedness and recovery of socially vulnerable populations.	<input type="checkbox"/>
Disaster preparedness and recovery of socially vulnerable populations <u>is a priority</u> for our planning process, but it is <u>not our top priority</u> .	<input type="checkbox"/>
Disaster preparedness and recovery of socially vulnerable populations is <u>not an explicit priority</u> for our planning process.	<input type="checkbox"/>

<b>Question #5: Does your community intend to make a special effort to engage underrepresented populations in its planning process?</b>	<b>Response (Pick one)</b>
<u>Yes, we will make a special effort to engage underrepresented populations in our community planning processes and have been successful doing so in the past.</u>	<input type="checkbox"/>
Yes, we will make an effort to engage underrepresented populations in our community planning process, but <u>we have only had limited experience</u> engaging with these populations.	<input type="checkbox"/>
<u>No, we do not plan to make a special effort to engage underrepresented populations in our community for this effort.</u>	<input type="checkbox"/>

<b>Question #6: What types of data do you plan to collect or have available for your community planning effort?</b>	<b>Response (Pick one or more)</b>
Demographic data	<input type="checkbox"/>
Property condition data	<input type="checkbox"/>
Infrastructure system data (e.g. water, wastewater, electrical transmission & distribution, communications)	<input type="checkbox"/>
Hazard data/maps	<input type="checkbox"/>
Opinion surveys	<input type="checkbox"/>
Other (please describe):	<input type="checkbox"/>
None	<input type="checkbox"/>

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<sup>1</sup> For this project, we define vulnerable populations as a group or community whose circumstances present barriers to obtaining or understanding information or accessing resources.

Question 7: What are your community's primary Community Resilience Planning Assistance project objectives? (list up to 3 goals, maximum):

Please share any additional comments/information that you feel is appropriate to share regarding your community effort: