

NATIONAL TRUST for  
HISTORIC PRESERVATION

# *National Preservation Awards*



## **HUD Secretary's Award for Excellence in Historic Preservation**

**E**ACH YEAR the National Trust for Historic Preservation celebrates the best of preservation by presenting National Preservation Awards to individuals, nonprofit organizations, public agencies, and corporations whose contributions demonstrate outstanding achievements in historic preservation. The National Trust and the U.S. Department of Housing and Urban Development (HUD) invite your participation in the eighth annual HUD Secretary's Award for Excellence in Historic Preservation. One recipient will be chosen for this award.

### **The HUD Secretary's Award for Excellence in Historic Preservation**

recognizes organizations and agencies for their success in advancing the goals of historic preservation while providing affordable housing and/or expanded economic opportunities, particularly for low- and moderate-income families and individuals.

**“Rehabilitation and adaptive use of historic buildings make economic sense and strengthen the intangible ties of shared experiences that bind communities together. If we are to inspire hope for the future, we must preserve and honor the past.”**

**—Alphonso Jackson  
Secretary**

THE NATIONAL TRUST FOR HISTORIC PRESERVATION provides leadership, education, and advocacy to save America's diverse historic places and revitalize our communities.



## CRITERIA FOR AWARD

Nominated projects or activities will be judged for the success they have achieved in preserving, rehabilitating, restoring, and interpreting our architectural and cultural heritage. The evaluation criteria include the following:

1. What is the impact of the nominee's project on the community?
2. What are the quality and degree of difficulty of the nominee's project or efforts?
3. What is the degree to which the nominee's project is unusual or pioneering, or serves as an example to influence others?
4. Does the nominated project or activity provide for the adaptive use of historic structures and districts for affordable housing and/or economic development opportunities for low- and moderate-income residents?
5. Is the project or activity in an area that is part of a locally developed, overall community revitalization effort or part of a community revitalization plan?

Although HUD funding or other participation in nominated projects is not required, the nomination should clearly state what, if any, role HUD played in the nominated project or activity.

A jury of preservation professionals and HUD representatives is invited each year to review the nominations for the National Trust/HUD Secretary's Award for Excellence in Historic Preservation and recommend a winner. Although the composition of the jury changes each year, the National Trust and HUD strive to achieve balanced representation from the various professional preservation disciplines and geographic regions of the United States.

## NOMINATION REQUIREMENTS

Each nomination must include the following:

- ❖ A completed nomination form.
  - ❖ \$25 nomination fee.
  - ❖ A concise description (750 words or less) of the project, agency, individual, or organization that is being nominated. The description should be organized into five sections, each of which addresses the eligibility criteria identified above. Include start and completion dates.
- All those who made a significant contribution to the success of the program or project nominated for an award may be listed as co-nominees. Please list no more than five co-nominees.
- ❖ Ten digital images at a minimum resolution of 600 dpi and five 8x10 professional-quality color prints. All images should be in a horizontal format. The digital images must be on a CD.

All images must be labeled, must include a credit line for publication, and must be submitted in a protective plastic sleeve. Images should be in focus with proper exposure.

Project images should demonstrate before-and-after results, show interior site shots taken from a variety of angles, and include overall exterior shots. Significant architectural detail should be identified with closeup shots. Images must include people and activity around the site, including a shot of the project in the context of the greater community.

- ❖ Up to five supporting brochures or news clippings.
- ❖ Up to five letters of recommendation that demonstrate community support. A list of any awards received may also be included.

**For additional information and to request an application, call HUD USER at 800-245-2691 and select "Secretary's Awards" when prompted. You can also download the application from the World Wide Web at <http://www.huduser.org>. Look for it under "What's New."**

## ELIGIBILITY

- ❖ Any project, agency, individual, or organization involved in historic preservation is eligible to receive the National Trust/HUD Secretary's Award for Excellence in Historic Preservation.
- ❖ Nominated projects must have been completed within the past 3 years.
- ❖ Previous nominations not selected to receive an award may be revised, expanded, and resubmitted.
- ❖ Nominations made without the knowledge of the nominee, as well as self-nominations, are accepted. Nominations for posthumous awards are not accepted.
- ❖ National Trust advisors, staff, and trustees and HUD staff are not eligible for a HUD Award for individual achievement during the period of their active service and for 3 years thereafter. Properties owned by the National Trust will not be considered, nor will individuals or groups of individuals be considered for their work related to National Trust properties.

## NOMINATION PROCEDURE

Nominations must conform to the procedures outlined in this brochure to be considered for a National Trust/HUD Secretary's Award for Excellence in Historic Preservation. A \$25 processing fee must be included with each nomination. Checks should be made payable to the National Trust for Historic Preservation. All nomination materials must be submitted in a pocket-style folder.

Complete submissions must be postmarked by the March 1, 2005, deadline to be considered. Unless the nominator indicates otherwise on the nomination form, all nominations not selected to receive a HUD Secretary's Award will be considered in the judging for the National Trust's National Preservation Honor Awards.

The recipient of the National Trust/HUD Secretary's Award for Excellence in Historic Preservation will be notified of his or her selection no later than September 1,

NATIONAL TRUST/HUD SECRETARY'S AWARD FOR EXCELLENCE IN HISTORIC PRESERVATION

2005. In the case of all other entrants, the nominator will be notified. Award announcements and presentations will be made at a special ceremony during the National Preservation Conference, September 27–October 2, 2005.

Winning nominations will become the property of the National Trust and will not be returned. Other nominations,

including CDs and photographs, will be returned. Return packaging, address, and postage or shipping account number must be included with each nomination. Every effort will be made to protect the submissions. The National Trust cannot be held responsible for any of the material submitted.

DEADLINE

Complete submissions must be postmarked no later than March 1, 2005, and sent to National Preservation Awards Coordinator, National Trust for Historic Preservation, 1785 Massachusetts Avenue NW, Washington, DC 20036.

N O M I N A T I O N F O R M

Please type or print clearly.

Nominee \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Nomination Submitted by \_\_\_\_\_  
*(Individual or organization)*

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

\$25 application fee is enclosed. (Checks should be made payable to the National Trust for Historic Preservation.)

Do not consider the nominee for the National Preservation Honor Awards.

Briefly describe the project/activity for which the organization or agency is being nominated.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If your project involves a building or district, please complete the following:

Date of Construction \_\_\_\_\_

Is the proposal site recognized for its significance by any of the following designation programs?

- National Historic Landmark
- National Register of Historic Places
- State Designation Program
- Local Designation Program
- Other (specify) \_\_\_\_\_

RELEASE AUTHORIZATION

*(Note: This form must be signed in order for entries to be judged.)*

The undersigned gives the National Trust for Historic Preservation the absolute and unqualified right to use in whole or in part, in whatever manner the National Trust may desire, including *(but not limited to)* use for publicity, audiovisual presentation, and/or promotion, all photographs, videos, and other materials submitted to the National Trust's National Preservation Awards Program for 1 year.

The National Trust for Historic Preservation is hereby given permission to make any editorial changes and/or additions to the materials referred to in paragraph one above as it may deem necessary or desirable for production purposes.

The undersigned hereby guarantees to have on file all individual agreements and signatures from each model *(adult, minor with written approval from parent or guardian)*, creator, photographer, and producer needed for this assignment to the National Trust for Historic Preservation.

Release authorized by \_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Print or type name and title)*

\_\_\_\_\_

**U.S. Department of Housing and Urban Development**  
Office of Policy Development and Research  
Washington, DC 20410-3000

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