Step 1 - Click Existing EnVision Centers Icon
Step 2 - Enter username and password
Step 3 - Click on Create Quarterly Reports
Step 4 - Click Submit

Quarterly Reports

- Click Submit

Other (Briefly Describe)

- Identify any new partnerships/services added to the site in the last quarter. For each, list the partner organization's name, the type of organization, the pillar to which it is aligned, and the number of people who received the service.

<table>
<thead>
<tr>
<th>Service</th>
<th>Service Provider</th>
<th>Type of Service Provider</th>
<th>Pillar Alignment</th>
<th>Number of People Served</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Choose...</td>
<td></td>
</tr>
</tbody>
</table>

- Identify any partnerships that dissolved or services that ceased being provided at the site in the last quarter.
Step 5 - Click OK
Step 6 - Click Home
Step 7 - Dashboard shows Quarterly Report Submitted